Meet the Staff of Carnegie Mellon’s Full-Day Proctoring Program

The proctors are available to assist if children have trouble understanding an assignment. When they are not working on synchronous or asynchronous school work children might have a stretch break, complete an art activity or go outside (weather permitting) in a group with a proctor.

Lindsay Bills-Cotter is the Site Coordinator for the Proctoring Program, in addition to being the Program and Communication Coordinator for the Cyert Center for Early Education. She has ten years of experience in the Early Childhood Education field. She is at the Posner Center daily to oversee the proctors and to provide guidance and assistance as needed.

Miriam (Mimi) Wertheimer is Program Administrator and Tutor Coordinator at CMU’s Leonard Gelfand Center for Service Learning & Outreach. She has a Masters of Arts in Teaching from Chatham University (K-6) and has worked in public, private, and charter schools, teaching everything from Early Childhood Education to Middle School English Language Arts. At the Proctoring program, Mimi works with Lindsay to provide support and guidance for all proctors and students.

Brad Hammer is a 2019 graduate of the University of Pittsburgh. He is very invested in the arts and sees a great parallel between music and working with children. Prior to his proctor role, Brad worked as a counselor at Camp Jam (a music camp) over the summers - a role that gave him an appreciation for kids’ ability to adapt, work together, and feel rewarded about challenging themselves to learn new things.

Judy Irvin earned PA Elementary Education certification in 1986 and worked with pre-K to 8th grade students as a substitute teacher with the Pittsburgh Public Schools. She also worked for eight years on a child development research grant at the University of Pittsburgh. At Posner Hall Judy enjoys getting to know the children.

Luke Stambaugh recently graduated from the University of Pittsburgh with a degree in communication studies. He has a long track record of volunteer service working with children in the K-5 range and is excited to have the opportunity to apply that experience full-time through the Proctoring Program.

NOTE: Proctors wear masks at all times while working on campus. Photographs were taken outside with no other people in the area, to give families an opportunity to see the staff of the program.