Computing Resources at the University of Pittsburgh
Who We Are

Pitt Information Technology provides resources at the University for students, faculty, and staff

- Technology Support
- Computer Accounts
- Email
- Software
- Network Access
- Information Security
- Telecommunications Services
Where to Find Us

Pitt Information Technology Web site: technology.pitt.edu

- Learn about our services
- Submit a request for assistance
- Obtain security tools and information
- Review computing guidelines
- View available software
Where to Find Us

Pitt Information Technology Web site: technology.pitt.edu
Getting Started for New Faculty and Staff

technology.pitt.edu/newstaff

- How do I get my computer account?
- What about email?
- What’s “My Pitt?”
- How can I get software?
Your University Computing Account

Automatically created when you are hired

- Your username and password provide access to University computing resources
  - Pitt Email
  - PittNet and the Internet
  - My Pitt (my.pitt.edu)

- Change your password immediately
Your University Computing Account

Multifactor Authentication at Pitt

Protects Your Privacy
Provides another layer of security to your online accounts when using Pitt Passport.

Visit technologypitt.edu/multifactor to learn more!
Your University Computing Account

Manage Your Account at My Pitt (my.pitt.edu)

- Manage your account password
- Set your email preferences
- Edit your contact information
Managing Your Account Online at my.pitt.edu

- Pitt Passport is a single sign-on service
Managing Your Account Online

- Type **Account** in search bar
- Select **Account Self-Service** icon
Password Tips

Protect Your Password

- Keep your password secret
- Don’t write down your password in an easy-to-find location
- Change your password periodically
- Use a “strong” password:
  - Eight to 14 characters
  - Combines letters, numbers, special characters
  - Don’t use guessable words
- Use Pitt Password Manager (LastPass)
Password Tips

Good passwords

- 4Pitt2Go#
- 44@Moose
- 444??141A
- 2Gud2BTru#
- @Lunch2Dy

Bad passwords

- Pittsburgh
- Panthers or Steelers
- Abc123 or asdfg
- July41966
- Your username
Pitt Email

Your University email address: username@pitt.edu

- Pitt Email
- Access email from your desktop, laptop, or smartphone

Email Preference

- Create Email Aliases
Setting Email Preferences
In addition to your VDF@pitt.edu email address, you may select up to two additional email addresses such as vernon.franklin@pitt.edu to use on this account. These additional, personalized email addresses are called email aliases.

When you select personal email addresses, please use the following guidelines:

- Email addresses must be greater than eight characters or contain a period (.), dash (-) or underscore (_) and be greater than 4 characters.
- Email addresses should NOT be used to misrepresent your identity.
- Email addresses should be professional in nature.
- Email addresses can contain letters, numbers, periods (.), dashes (-) or underscores (_).

The University of Pittsburgh reserves the right to revoke any email address not in accordance with these guidelines. Please note, once you create an email alias, you cannot remove it and it cannot be used by any other person or group. For additional details about email aliases, please visit http://technology.pitt.edu/alias.

When you create an email alias and make it your "From" address, you will need to use your email alias to re-subscribe to any mailing lists to which you belong so that you can continue to post messages to them. You may also want to unsubscribe your original email address so you do not receive duplicate messages.

Current Email Addresses
Choose the email address you would like to display in the "From" field of messages that you send using My Pitt Email.
Software Distribution Services

Software for Faculty and Staff

- my.pitt.edu (Type **Software** in search bar, then select Software Download Services (SDS))

- Download free software applications and security tools
Network Access

Gigabit Ethernet Network (PittNet)
- Provides access to University resources and the Internet

PittNet Wi-Fi
- Available at locations across the Pittsburgh campus
- Newer devices can take advantage of faster PittNet Wi-Fi speeds
- Visit technology.pitt.edu for details

PittNet VPN (Virtual Private Network)
- Provides secure access to restricted online services
- Use the Pulse Secure client
- Download it from my.pitt.edu
Telecommunications

- Telephone Service
- Phone system will vary based on department
Emergency Notification Service

NotifyU

- ENS will automatically communicate through email as deemed appropriate in the event of an emergency
- You can also have ENS alert your voice and text messages
- Add numbers and/or opt-in to voice and text alerts at my.pitt.edu
Pitt App Center

Your one-stop shop for University related apps:

• Box Cloud Storage
• Concur (travel and expenses)
• Duo Multifactor Authentication
• LinkedIn Learning
• Microsoft Office apps—including Outlook, Excel, PowerPoint, Teams, and Word
• Pitt Mobile
• Pitt PS Mobile (PeopleSoft)
• And many more!
Cloud Storage
Microsoft OneDrive

- Secure cloud storage solution that provides 15 gigabytes file storage
- You can update, store, share, and sync your files from anywhere
- Microsoft OneDrive default for Office 365
COVID-19: Spring FSDP Workshops

In response to the COVID-19 pandemic, the Faculty and Staff Development Program (FSDP) will be modified for the spring term. All in-person workshops are suspended with some adapted to be presented virtually. During this time, workshops scheduled for virtual presentation will be added to the OHR Announcements page. We recommend that you check back often as more workshops will be added once announced.

If you have a FSDP-related inquiry, including registration procedures and the status of spring workshops, the quickest way to receive assistance is to email Organization Development.

Explore Virtual Spring Workshops

Check back regularly for updates to the Spring 2020 FSDP schedule.

The Faculty & Staff Development Program (FSDP) offers a variety of workshops to enhance the professional and personal development of Pitt faculty and staff. This term’s programming offers over 60 courses, including new Global Competence Certificate Program courses, new Healthy U courses, and new tech courses.

Workshops are offered in the fall and spring terms of each academic year and all University faculty and staff are invited to participate. For staff, workshop registration requires supervisor approval.

Check out the learning opportunities in each category to identify which programs will help you reach your professional goals.
Online Learning

LinkedIn Learning

- Online training service that provides more than 3,000 business, creative, and technology courses
- Recommended course Collections from Pitt IT
- Learn what you want and when you want
- my.pitt.edu (click Online Tech Training or Learn More)
Computer Security is everyone’s responsibility.

What you can do:

- Review our Security resources at technology.pitt.edu/security
  - Information Security Awareness Training
  - Security Alerts
  - Secure Your Data
Computer Privacy

- University owned computing equipment, networks, services and resources, including electronic mail, are provided for the purpose of conducting University-related activities and are therefore considered University property.

- The University, as owner of such property, has the right to access information on the system stored, created or received by employees, including electronic mail messages, as it deems necessary and appropriate.

- As such, employees should not expect individual privacy in the system.
Responsible Computing

Computer Protection

**Don’t**
- Leave computer logged in or unlocked
- Accept or use unknown USB sticks
- Share your password...or your PC

**Do**
- Use Anti-Virus/Malware and local firewall
- Install updates to OS and Apps
- Only use trusted Wi-Fi networks
Responsible Computing

Responsible Computing Means:

- Using resources for University-related activities
- Protecting your password
- Not sharing your computing account
- Respecting copyright laws:
  - Do not copy software
  - Do not download copyrighted music and movies
How to Get Help

Go to technology.pitt.edu/help
How to Get Help

Go to technology.pitt.edu/help

Answers to your technology-related questions 24/7

- Online Form
- Virtual Support (via Zoom)
- helpdesk@pitt.edu
- Live Chat 412-624-HELP [4357]
- Help/How-to Docs
Questions?

Where to stay informed and get help

Technology Web site: technology.pitt.edu

@UPittIT  /UpittIT  /UPittIT  pi.tt/youtube
Thank you