

Health Professional

Job Classification

Health Professional I

Health Professional II

Health Professional III

Pay Grade

7

9

10

Education/Experience Requirements

Bachelor's Degree in relevant field

May require certification from the appropriate accreditation program

Master's Degree or post-graduate training in nursing

1 year of related experience

Master's Degree in relevant field and at least 2 years of experience

Certification from the appropriate accreditation program

Common Activities

Provides general nursing services in a clinical research setting, field screening, or ambulatory healthcare clinic

Takes medical histories, administers blood pressure screenings, draws blood samples, and dispenses medications under physician or nurse practitioner orders

Selects, examines, and prepares gross and/or segmental anatomical specimens for exhibiting and laboratory work

Performs serological tests designed for detection of infectious diseases planning, routine prophylactic treatment, and polish of teeth

Performs radiographic procedures, and analyzes test results and evaluations

Conducts speech diagnosis and physical examinations of patients and research study participants

Recommends treatment planning for patients; provides ongoing review of quality assessment program

Controls medical supply and equipment inventory; orders supplies and lab equipment as needed

Identifies, selects, and enrolls participants in research studies

Develops, evaluates, and implements radiation control procedures and techniques

Performs technical tasks such as suture removal and dressing changes, insertion of tubes and catheters, arterial punctures

Writes orders for radiological and diagnostic tests; dictates discharge summaries

Makes daily hospital rounds, records appropriate patient progress notes, and transcribes orders

Interprets regulations regarding the proper utilization of radioactive materials; administers all radiation and contamination surveys for University radiation sources and facilities

Writes reports required by the Nuclear Regulatory Commission based on evaluations of contamination surveys

Maintains quality control procedures in the clinical lab, and appropriate inventory of supplies

Recommends radiation safety procedures to areas using radiation

Consults with faculty on techniques used in radiation utilization and disposition of waste materials

Organizational Impact

The results of actions may have a significant impact on a program's operations. They may also affect the health and well-being of others.

The results of actions may have a significant impact on a program's operations. They may also affect the health and well-being of others.

The results of actions may have a significant impact on a program's operations. They also affect the health and well-being of others and may lead to the loss of human life.

Problem Solving

Performs a variety of duties following established policies and procedures. Problems are generally solved by selecting from approved alternatives based on past practices. Supervision is available to set priorities and objectives, and to assist in problem resolution.

Required to have an understanding of policies and procedures and generally accepted principles. Resolves unique problems by collecting and interpreting information. Solutions may include modifying procedures and methods to address new conditions. Receives advice and input as needed from supervisor.

The job consists of broad responsibilities requiring the application of policies to dynamic and complex conditions. Problems generally require significant analysis and judgment. Solutions may include adapting existing policies and systems to address unique situations.

Supervision

No Supervision

Interviewing and selection, orientation, training, work assignment and review, performance appraisal, and recommendations for various personnel actions for exempt and non-exempt employees.

Interviewing and selection, orientation, training, work assignment and review, performance appraisal, and recommendations for various personnel actions for exempt and non-exempt employees.

Contact Level

Contact is limited to work area and patients. Interaction may include providing clinical services to patients and research subjects.

Contact is limited to work area and patients. Interaction may include assisting patients, and answering advanced and complex questions.

Contact is limited to work area and patients. Interaction may include providing specialized clinical services to patients and research subjects. Includes answering advanced and complex questions.

Financial Budget

Does not participate in budget preparation. Has no authority to sign for materials or supplies.

Compiles and tabulates budgetary data, calculates figures and checks for accuracy. Authorized to sign for medical supplies and equipment.

Compiles and tabulates budgetary data, calculates figures and checks for accuracy. Authorized to sign for medical supplies and equipment.