

Dental

Job Classification

Dental II

Dental III

Pay Grade

3

4

Education/Experience Requirements

Completion of an approved course as a dental assistant or any equivalent combination of related training

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Certification as required by various regulations of the Commonwealth of Pennsylvania

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Common Activities

Performs standard tasks involving chair side assistance associated with the preparations and treatment of patients

Provides senior level specialized assistance in the care and treatment of patients

Performs specific clinical reversible procedures under the supervision of a dentist

May provide radiographic services and be responsible for quality assurance procedures

May fabricate provisional crown and/or bridges, make preliminary impressions, place retraction cords, etc.

Advises dental students and assistants in the skills, techniques, and methods of dentistry

Assists in the training of dental assistants and dental students

Keeps informed of methods of upgrading materials and laboratory techniques

May provide radiographic services

Organizational Impact

The results of actions have only a minor impact on a department's operations. Individuals actions are limited to a single work area and do not affect the overall finances of that area.

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Problem Solving

The job consists of repetitive tasks that are covered by specific procedures or close supervision.

Performs a variety of duties following established policies and procedures. Problems are generally solved by selecting from approved alternatives based on past practices. Supervision is available to set priorities and objectives, and to assist in problem resolution.

Supervision

No Supervision

Interviewing, orientation, scheduling, work assignment and review for temporary employees, students, volunteers, and non-exempt employees.

Contact Level

Contact is limited to work area and patients. Interaction may include greeting patients, and answering questions within prescribed limitations.

Contact is limited to work area and patients. Interaction may include assisting patients, and answering advanced and complex questions.

Financial Budget

Does not participate in budget preparation. Has no authority to sign for materials or supplies.

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